

21. REFUND OF FEES

In case of UGC courses/ programmes, the following clause of UGC vide Notification dated October, 2018 for "Remittance and Refund of Fees" will be followed:

4.1.3. If a student chooses to withdraw from the programme of study in which she/he is enrolled the institution concerned shall follow the following five-tier system for the refund of fees remitted by the student.

Sr. No.	Percentage of Refund of fees	Point of time when notice of withdrawal of admission is received in the Higher Educational Institutions (HEI)
(1)	100%	15 days or more before the formally-notified last date of admission.
(2)	90%	Less than 15 days before the formally-notified last date of admission.
(3)	80%	15 days or less after the formally-notified last date of admission.
(4)	50%	30 days or less, but more than 15 days, after formally-notified last date of admission.
(5)	00%	More than 30 days after formally-notified last date of admission.

4.1.4 In case of (i) in the table above, the Higher Educational Institutions (HEI) concerned shall deduct an amount not more than 5% of the fees paid by the students, subject to a maximum of Rs. 5000/- as processing charges from the refundable amount.

4.1.5 Fees shall be refunded by all Higher Educational Institutions (HEIs) to an eligible student within fifteen days from the date of receiving a written application from him/her in this regard.

AICTE Refund Policy be followed for Refund of Fee in case of AICTE approved programmes i.e. B.Tech., M.Tech., MBA, MCA, B.Pharm., M.Pharm. The refund is not required to be linked with the vacancy of seats, in the institutions. The requests for refund of fees will be processed in accordance with AICTE's provisions under the rules for AICTE programmes. After that only caution money will be refundable.

Further, the Refund Policy of UGC/AICTE received from time to time will be followed for refund of fees in case of UGC/AICTE programmes.

Fee Refund
2022-23

117
17/10/2022
Handwritten notes and signatures



GURU JAMBHESHWAR UNIVERSITY OF SCIENCE & TECHNOLOGY, HISAR
(Established by State Legislature Act 17 of 1995)
'A' Grade, NAAC Accredited State Govt. University

NOTIFICATION

The Vice-Chancellor, in light of clause (iv), under "NOTES" of Chapter- Fee Structure of University Prospectus 2022-23 wherein it has been mentioned that the "Refund Policy of UGC/AICTE" which from time to time will be followed for refund of fees in case of UGC/AICTE programmes, is pleased to allow to follow the following Fee Refund Policy of UGC for refund of fees on account of cancellation/withdrawal of admissions for UG PG programmes for the session 2022-23 as conveyed by the Secretary, University Grants Commission, New Delhi vide D.O. No. 2-71/2022 (CPP-II) dated 17 August, 2022.

In order to avoid the financial hardships being faced by parents, it has been decided by UGC that full refund of fees should be made by the higher educational institutions on account of all cancellations of admissions/migrations of students upto October 31, 2022 for the academic session 2022-23 as a special case. It is made clear that the entire fee, including all charges, should be refunded (i.e. there should be zero cancellation charges) on account of cancellations/migrations upto October 31, 2022. Thereafter, on cancellation/withdrawal of admissions upto December 31, 2022, the entire fee collected from a student should be refunded in full after deducting not more than Rs. 1000/- as processing fee.

REGISTRAR

Ac. G. AC-1/2022 3624-3673

Dated: 04/10/22

A copy of the above is forwarded to the following for information and necessary action

1. Dean Academic Affairs, GJUS&T, Hisar
2. Dean of Colleges, GJUS&T, Hisar
3. All Chairpersons of the University Teaching Departments/ Director, HSB, GJUS&T, Hisar
4. All Directors/ Principals of affiliated Colleges, GJUS&T, Hisar.
5. Controller of Examinations, GJUS&T, Hisar
6. Director, PDUJIC, GJUS&T, Hisar with the request to arrange to upload the above Notification on the university website for information of all concerned
7. Assistant Registrar (Accounts), GJUS&T, Hisar.
8. Secretary to Vice-Chancellor (for kind information of the Vice-Chancellor), GJUS&T, Hisar
9. Copy to C/o the Registrar (for kind information of the Registrar), GJUS&T, Hisar.

Signature
4/10/2022
Assistant Registrar (Academic)
for Registrar

Ends
copy of the
Principal,
Director,
the University