

**Government College Hisar**  
**IQAC Meeting Status**  
**Session 2020-21**

Sr. No.	Date of Meeting	Agenda
1	06.10.2020	Suggestion and proposal for improvement in college infrastructure & activities for the session 2020-21 approved by College council.
2	11.11.2020	IQAC Meeting with Cell In-charges
3	04.02.2021	IQAC Meeting with HODs, Cell In-Charges & other In-charges for NAAC Preparation
4	06.02.2021	IQAC Meeting with College Council regarding NAAC Peer Team visit Preparation & Review of IQAC suggestion for 2020-21
5.	27.07.2021	IQAC Meeting with College Teaching Staff for preparation for NAAC Peer Teem visit
6.	23.08.2021	IQAC Meeting with college Teaching Staff after NAAC Peer visit for 3 <sup>rd</sup> cycle accreditation on 12 <sup>th</sup> & 13 <sup>th</sup> August, 2021
7.	25.11.2021	Action Taken Report regarding suggestion for improving college activities & infrastructure for session 2020-21 approved by college council.

*Nirak Bhat*  
*25/11/2021*  
**IQAC Coordinator**

*Jain*  
*25/11/2021*  
**Principal**

# **Government College, Hisar- IQAC**

## **Suggestions & Proposals for Improvement in College Infrastructure and Activities 2020-21**

The IQAC of the college is working in close association with the college administration, faculty and non-teaching staff to achieve new qualitative benchmarks in college functioning. On the basis of the feedback from students, teachers, parents, alumni and other stakeholders and the continuous observation on the part of IQAC, the below given suggestions are hereby put forward for improving college infrastructure and other activities related to teaching-learning process and co-curricular and extra-curricular fields:-

- \* The college should continue with all good traditions of the institution in teaching-learning, co-curricular and extra-curricular activities and extension and research initiatives.
- \* The college should optimize the use of college resources and infrastructural facilities and manage its internal affairs efficiently.
- \* The college administration will ensure expediting the construction of new teaching block of twenty rooms for better availability of classrooms.
- \* The strict discipline in the college campus will be ensured.
- \* The college authorities will ensure strict adherence of related SOPs for restricting COVID-19 spread in the campus.
- \* Regular sanitization of college building and adequate availability of soap and sanitizer dispensers will be ensured.
- \* The seating arrangements for teachers and students will be so managed as to keep appropriate distance among different persons.
- \* The I-Card with bar code will be issued to first year students for better control and surveillance.
- \* 24x7 surveillance will be ensured with enhanced CCTV camera availability.
- \* More books will be added to college library as per the requirements of students and teachers.
- \* The college administration will ensure that the construction work of multipurpose shed will be completed during the session and it will be made operational for organizing co-curricular and extra-curricular activities.
- \* The restructuring work of college parking will be completed in the session and it will be made operational.
- \* A continuous liaison with Alumni Association will be more strengthened during the session.
- \* The better landscaping of college open space will be ensured during the session.
- \* The college administration will ensure enhanced ICT facility and more classrooms will be turned into smart class rooms.

- \* The college teachers are prompted to make available their lectures online and they will take classes online till the college is fully functional.
- \* The college committees will be more rationalized and the services of recently joined faculty members will be channelized optimally for providing them much required job satisfaction and ensuring efficiency in college functioning.
- \* It is hoped that the college will come off with flying colours in the third cycle of NAAC accreditation.
- \* The college administration will maintain cleanliness and hygienic conditions in the class rooms and college campus.
- \* The college administration will ensure more e-governance initiatives for efficiency in college functioning.
- \* It will make maximum use of e-tools and resources made available by the parent Higher Education Department of Government of Haryana.
- \* There should be lab upgradation in accordance with the present requirements.
- \* Different designated cells and subject societies will organize wide range of activities and extension lectures for the benefit of students.
- \* The college will continue to work with the goal of participative management involving different stakeholders in its functioning.

*Nirch Raj*  
06/10/2020  
IQAC Coordinator  
Govt. College, Hisar

*J. S. Sonu*  
Principal  
Govt. College, Hisar

IQAC meeting with Cell Incharges

Dated 11/11/2020

DATE \_\_\_\_\_

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A meeting of different cell incharges was held in the Principal office on 11/11/2020 to discuss about the status of pending information for AQAR (2019-20) and tentative action plan for 2020-21. In the meeting a detailed discussion was held regarding annual record maintenance of different cells. All the participants assured about the submission of the required information earliest possible.

Vinod Bhat  
11/11/2020  
IQAC Coordinator

J. Sonu  
11/11/2020  
Principal

IQAC meeting with HODs, Cell Incharges & other Incharge  
for NAAC Preparation  
Date: 04/02/2021

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A meeting of IQAC with HODs, Cell Incharges and other incharges was held ~~under the chair of the~~ <sup>with</sup> ~~Principal~~ on 04/02/2021, chaired by the worthy Principal Dr. Kusum Saini to discuss in detail the preparations to be done for expected NAAC peer team visit in near future. IQAC coordinator Dr. Vivek Bhatti briefed HODs about the informant needed during the visit. He asked them to get ready the list of staff, syllabus taught, learning outcomes, plan, research work and other achievements. He also asked them to get the information of college website updated. He informed the cell and other incharges to keep their record up-to-date and maintain yearwise file from 2014-15 onwards of the activities conducted and list of achievements with photos and other corresponding documents. He asked HODs and cell incharges to prepare 10-15 documentary for presentation during the NAAC peer team visit. He asked them to maintain the resp. rooms, notice board and other related spaces neat and clean and keep all equipments in good and working condition. He asked library incharge, admission nodal officer, sports incharge, cultural incharges, host warden, bursar, RUSA incharge, SS Mentors, RTI incharge, Time Table Incharge, EVS incharge, and other incharges to be ready for the NAAC peer team visit with up-to-date record and proper justification for the activities conducted under their supervision. He also asked the HODs and incharges to keep their spaces on college website updated.

The Vice Principal Dr Nihal Singh addressed the gathering and motivated them to present their achievements and activities in the best possible way. He hoped that the college is a very good Higher Education Institution and it will not only maintain but improve its grade in NAAC accreditation.

The Principal, Dr Kusum Saini appreciated the staff for their work and hoped that the college will come out with flying colours in the NAAC accreditation.

The meeting ended with the votes of thanks by the IQAC coordinator.

Vivek Bhatnagar  
04/02/2021  
IQAC Coordinator

Saini  
04/02/2021  
Principal

IQAC Meeting with College Council  
Regarding NAAC Peer Team Visit Preparation & Review of IQAC  
Members  
Dated 06/02/2021

DATE: \_\_\_\_\_  
PAGE: Feb 2020-21

A meeting of the College Council was held on 6th Feb, 2021 in the Principal's office under the chairmanship of the worthy Principal Ms. Kusum Saini. In the meeting, one of the key agendas was to discuss in detail the preparations required for the expected NAAC Peer Team Visit in near future. The IQAC coordinator briefed about the present NAAC accreditation status and informed that the response for DVV was submitted on 18th Jan, 2021. It was discussed that all the works as discussed in the 4th Feb meeting should be completed expeditiously. All HODs and in-charges should be motivated to present their best during the visit. The members suggested that the key achievements of the college and its strong network with Alumni should be highlighted during the visit. All hoped for the improvement of grades after the visit and assured for full cooperation for the process.

The IQAC suggestions for the improvement of college functioning for the session 2020-21 were reviewed and it was found that the satisfactory progress has been made on almost all the points. The Principal expressed her resolve to maintain and progress upon qualitative benchmarks in the college functioning.

The IQAC coordinator thanked the Principal and College Council members for their cooperation and expert advice.

Richa Bhat  
06/02/2021  
IQAC Coordinator

06/02/2021  
Principal

IQAC meeting with College Teaching Staff

Dated 27/07/2021

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A meeting of the college IQAC was held on 27th July, 2021 with College Teaching Staff under the chairpersonship of the Principal. The agenda of the meeting was to discuss about the preparations to be done for the upcoming NAAC Peer Team Visit on 12th and 13th August 2021 for the third cycle of NAAC accreditation.

The IQAC coordinator, Dr. Vinod Bharti briefed the staff about the process of NAAC accreditation, present status, arrangements to be made and the tentative programme of NAAC Peer Team Visit. He asked for the suggestions of staff in better planning and implementation of the whole process. He informed the staff members that the assessment period is from 2014-15 onwards and asked them to do necessary documentation accordingly. The staff ensure full cooperation and active participation in the whole process.

The IQAC co-coordinator, Dr. Parvati Mohan and the Vice Principal, Dr. Nihal Singh also briefed about the necessary preparations to be made and asked the staff members to work with sincerity and diligently.

The Principal, Dr. Kusum Saini asked the staff members to work with determination for the Team Visit and hoped that the college will show its best to the team.

The meeting ended with vote of thanks by the staff secretary.

Vinod Bharti  
27/07/2021  
Staff IQAC Coordinator

Suren Jais  
27/07/2021

Principal



## Government College, Hisar – IQAC


### Action Taken Report (2020-21)

The IQAC of the college is working in close association with the college administration, faculty and non-teaching staff to achieve new qualitative benchmarks in the college functioning. The IQAC, through regular feedback, consultation with stakeholders, discussion with the Principal and continuous observation is hereby taking note of the action taken on the suggestions made during the session 2020-21:-

- \* The college is continuing with all good tradition in teaching-learning, co-curricular and extra-curricular activities. The needed initiatives have been taken in motivating teachers to do research. Different designated cells and teaching departments organized various extension activities actively.
- \* The college resources and infrastructural facilities have been put to optimum use and the internal college affairs have been managed effectively and efficiently.
- \* The construction of new teaching block of twenty rooms is almost complete and the classes will be operational from these rooms from the session 2021-22.
- \* The strict discipline in the college campus was maintained. There was strict restriction on the entry of the outsiders in the college premises.
- \* The related SOPs for restricting COVID-19 spread in the campus was strictly ensured by college administration and staff.
- \* Regular sanitization of college building and adequate availability of soap and sanitizer dispensers were ensured.
- \* The seating arrangements for teachers and students was so managed as to keep appropriate distance among different persons.
- \* I-Cards with bar code was issued to first year students for better control and surveillance.
- \* 24x7 surveillance was ensured with enhanced CCTV camera availability.
- \* The construction work of multipurpose shed was completed during the session and it was made operational for organizing co-curricular and extra-curricular activities.
- \* The restructuring work of college parking for teachers and staff is complete and it was made operational. The work for students' parking is in progress.
- \* A continuous liaison with Alumni Association was strengthened during the session.
- \* The better landscaping of college open space was ensured during the session.
- \* The college administration is in the process of getting necessary procedural and fund permission for the enhanced ICT facility.
- \* The college teachers made available their lectures online and they took classes online till the college has become fully functional.
- \* The college committees was more rationalized and the services of recently joined faculty members was channelized optimally for providing them much required job satisfaction and ensuring efficiency in college functioning.
- \* The college was accredited in the third cycle of NAAC accreditation with B+ grade.
- \* The good cleanliness and hygienic conditions in the class rooms and college campus was maintained.

- \* The college works have been progressively shifted to e-governance initiatives for efficiency in college functioning.
- \* The teachers and staff made maximum use of e-tools and resources made available by the parent Higher Education Department of Government of Haryana.
- \* The annual labs upgradation was done in accordance with the present requirements.
- \* Different designated cells and subject societies organized wide range of activities and extension lecturers for the benefit of students.
- \* The college is continuing to work with the goal of participative management involving different stakeholders in its functioning.

Virek Bhat  
25/11/2021  
IQAC Coordinator

  
Principal  
Principal  
Govt. College, HISAR