



Yearly Status Report - 2017-2018

Part A

Data of the Institution

1. Name of the Institution		GOVERNMENT COLLEGE HISAR
Name of the head of the Institution		Sh. P.S. Rohilla
Designation		Principal
Does the Institution function from own campus		Yes
Phone no/Alternate Phone no.		01662239988
Mobile no.		9416499015
Registered Email		principal_gc_hisar@yahoo.co.in
Alternate Email		gchisarinformation@gmail.com
Address		Rajgarh Road Hisar
City/Town		Hisar
State/UT		Haryana
Pincode		125001
2. Institutional Status		

Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	state
Name of the IQAC co-ordinator/Director	Dr. Vivek Bharti
Phone no/Alternate Phone no.	01662239988
Mobile no.	9416072079
Registered Email	Principal_gc_hisar@yahoo.co.in
Alternate Email	gchisarinformation@gmail.com

3. Website Address

Web-link of the AQAR: (Previous Academic Year)	http://www.gchisar.com/annual-quality-assurance-reports.html
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.gchisar.com/academic-calender.html

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B	70.50	2003	16-Sep-2003	16-Sep-2007
2	A	3.04	2015	03-Mar-2015	01-Feb-2020

6. Date of Establishment of IQAC	27-Aug-2009
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
Meeting of IQAC	24-Aug-2017 1	12

Meeting of IQAC	25-Oct-2017 1	12
Meeting of IQAC	10-Jan-2018 1	12
Meeting of IQAC	16-May-2018 1	12
Submission of AQAR to NAAC	10-Jan-2020 1	1
Feedback from stakeholders collected, analysed & used for improvements	16-May-2018 47	2500
View File		

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
Govt. college Hisar	RUSA	MHRD	2017 1	20000000
View File				

9. Whether composition of IQAC as per latest NAAC guidelines:

Yes

Upload latest notification of formation of IQAC

[View File](#)

10. Number of IQAC meetings held during the year :

4

The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website

Yes

Upload the minutes of meeting and action taken report

[View File](#)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year?

No

12. Significant contributions made by IQAC during the current year(maximum five bullets)

? Regularly kept watch on the college functioning and activities not only to maintain good traditions of the institution but also to set new quality benchmarks. ? RUSA grant of Rs. 1.40 crore and additional 37.5 lac Works Grant for a separate PG Block of ten rooms and the ramps for making college building disabled friendly. ? Committed 315 KVA Electric substation under RUSA grant for the uninterrupted electricity supply in the college. ? Establishment of well

equipped resource centre with computer, internet and print out facilities for the students. ? Establishment of two well furnished Air Conditioned reading halls in the college library from RUSA grant.

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achievements/Outcomes
see the attached file	see the attached file
View File	

14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Council	17-Dec-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

No

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2018

Date of Submission

21-Feb-2018

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

The institution is working with different modules of digitalization in college functioning and central processing of the data: ? The college is progressively switching over to HRMS. The MIS module is related with the handling of issues like transfer of employees, disbursement of salary, sanctioning of leave and other service related matters. The service data of all teaching and non teaching employees is digitalized and controlled by Headquarter authorities through this system. ? The students admissions have been made online and they applied for admission online. The payment of the

fees of successful admission seekers were also made online after generating e-challenges. ? Online biometrics attendance through AEBAS (Aadhar Enabled Biometric Attendance System) of teaching and non-teaching staff members has been implemented for ensuring regularity and punctuality of the staff. ? E-Governance modules in finance and accounts has, been implemented. All matters related to salary of the staff are handled through e-treasury module. The pay bills are e-transmitted to treasury and passed in electronic medium. No cash transaction is allowed and the payment is made in the bank account of the respective staff members. ? The filling up of students' exam forms and the issuance of university roll no are through online mode. ? The submission of internal assessment of the students is also made through online software of the affiliating university. ? The college library is also automated through SOUL software. Thus different e-modules have already been used in the college functioning for having speed and efficiency.

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The college has a well defined mechanism for curriculum delivery and documentation. The curriculum scheme is decided by the affiliating university GJU S&T, Hisar through comprehensive discussion with subject experts in the meetings of the Board of Studies. The curriculum delivery is planned before the commencement of regular studies through weekly lesson plans ensuring optimum spacing of syllabus in study days. The lesson plans are so devised that an exhaustive coverage of syllabus can be ensured. The teachers discuss with students the concepts related to syllabus units and provide them the relevant current information. The students are encouraged to ask questions and provide their inputs to the teachers for effective delivery of curriculum subject matters. The teachers also ask questions from them to get immediate and effective feedback of what they are teaching. The optimum use of ICT through audio-videos, smart class rooms, language labs, compulsory computer awareness classes has been well integrated in the process of curriculum delivery. Not only this, students have been given opportunities to prepare and speak on the topics which are in their syllabus through seminars, oral presentation of assignments, group discussions and active class participation. Students are also encouraged to refer to the standard prescribed texts written by the renowned scholars of the respective subjects. They are also provided the written handouts and other study material for ready reference. In the practical

subjects, they have been given thorough grounding in the prescribed syllabus units. The concerned teachers also ensure that the students develop in themselves a scientific temper and an acumen to understand the concepts by doing practicals. In some subjects, students are encouraged to do field surveys/studies to get knowledge of the matter first hand. The teachers plan assignments and class tests in such a manner which not only provides comprehensive coverage of syllabus but is also helpful to students in their semester exams. The college has undoubtedly a mechanism for the well planned curriculum delivery. The documentation of curriculum delivery mechanism is ensured through the uploading of weekly lesson plans for the whole semester on the college website for the knowledge of students and for their effective feedback. The teachers also make the students aware of their plan of lesson delivery not only in the beginning of the semester but also time to time during regular classes. They know beforehand the practical or the field survey to be conducted during the semester. The key parameters of course outcomes are laid down and are uploaded on the college website for the ready information of the students. On the whole the college is conscientiously engaged in imparting education to students in their chosen field and in guiding students about how they can proceed further in their academics and career with the springboard of knowledge provided to them by the scholarly and efficient teachers of the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Nil	Nil	30/06/2018	0	Nil	Nil

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	No new Programme Introduced	30/06/2018
No file uploaded.		

1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BA	No new Programme Introduced	30/06/2018

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	0	0

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
No such formalized course	30/06/2017	0
No file uploaded.		

1.3.2 – Field Projects / Internships undertaken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BA	Geography	43
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained
<p>The feedback is an integral part of college teaching learning and other cocurricular extra curricular activities. The feedback is obtained from students and other stakeholders such as teachers, alumni, headquarter authorities and parents. The feedback received is tabulated and analysed by IQAC to find out the areas where course correction is needed. The feedback is obtained from students and parents on a structured feedback performa consisting of different parameters relevant for the quality enhancement in college activities and functioning. The students are also encouraged to suggest positive changes in curriculum delivery, internal assessment process, evaluation system and organisation of cocurricular and extra curricular activities. The mentors are involved in the process of getting feedback and they are to get the feedback performa filled from their allotted students and parents. They also ask students of their grievances and complaints and try to raise them at relevant channels. The mentors ensure that the feedback obtained will be entered in MS Excel sheet designed to compile the college feedback course wise. The feedback so obtained is analyzed by Senior Mentors and discussed in the college council for taking necessary steps. Then the key points of feedback are communicated to the IQAC so that the cell will provide its inputs. The IQAC draws its inference and takes it as an important element while suggesting improvements for quality enhancement. The meetings with alumni and the regular visits of the executive members of Alumni Association provide key inputs on the feedback on college functioning and they are communicated to IQAC which not only raises the issues at relevant channel but also incorporate them in suggestions. Round the year, staff meetings are held for getting opinions of teachers for the improvement of college functioning. The higher authorities make periodical visits to the college and the inputs given by them are also incorporated in the IQAC suggestions for quality enhancement. A continuous and inclusive feedback mechanism involving different stakeholders and students is helpful to provide IQAC in giving important suggestions for setting new quality benchmarks and thereby to improve the college functioning in concurrence with present societal requirements.</p>

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
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BA	Pass course	720	5820	720
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2017	4771	530	158	0	23

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
158	158	220	11	11	80

[View File of ICT Tools and resources](#)

[View File of E-resources and techniques used](#)

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

The college has switched over to mentor system from the Tutorial Group System. Each mentor has given the responsibility of 50 students to keep tab over their academic and career progress. The mentor is to take care of their grievances and complaints if any and raises them at proper channel. The mentor motivates and guides the students by discussing with them issues such as role of ICT, gender sensitization, utility of library, personal hygiene, use of daily routine of exercise and the niceties of the art of living. Students are also made aware of the job opportunities available and the role of soft skills in career development. The close rapport between the mentor and students helps the institution in maintaining discipline among students and in getting effective feedback on college activities and functioning regularly. The personal attention giving by the mentor helps the students in pursuing their studies and other activities in the institution in a comfortable environment.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
5301	109	48

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
144	109	35	49	44

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2017	Nil	Assistant Professor	Nil

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BA	BA	1st sem 2017	29/12/2017	27/04/2018
View File				

2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

The college has a structured mechanism for internal assessment of students. This is helpful in creating an efficient and effective continuous internal evaluation system in the college. The college monitors students' attendance, participation in class discussions, academic performance and presentation of the subject matter through this system. Class attendance, one class test and two assignments form the basis of twenty mark internal assessments of students. This criterion motivates students to attend their classes regularly and remain participative in the class discussions. The class test and assignments are so planned that a regular feedback of students' performance can be obtained. Moreover, an exhaustive coverage of syllabus given through this mechanism helps the students to perform better in final semester exams. Not only this, individual teachers give students opportunities to ask questions and make them answer the queries raised by teachers after or during the teaching of syllabi related subject matters. PG Class students are asked to present their seminar papers on the allotted topic as the part of oral assignment. Thus, overall the college helps the students to learn continuously during their classes and teachers provide the needed inputs to them.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The college decides academic calendar in the beginning of each session in consonance with the affiliating university schedule and the norms of Higher Education Department of Government of Haryana. The final semester exams are held in time. The odd semester examination begins in the 3rd or 4th week of November and continues till the end of December. The even semester exams are held in the month of May and June. The academic calendar is adhered in the letter and spirit and it helps the students to know beforehand the schedule of their studies and examination. They can space their prescribed subject matter throughout the studies days and can appear for examination with well planned preparation.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.gchisar.com/learning-outcomes.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
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BA	BA	Pass Course	619	382	62
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.gchisar.com/student-feedback.html> (Student satisfaction survey was not conducted during the relevant session)

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	0	Nil	0	0
No file uploaded.				

3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Nil	Nil	30/06/2018

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Nil	Nil	Nil	30/06/2018	Nil
No file uploaded.				

3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Nil	Nil	Nil	Nil	Nil	30/06/2018
No file uploaded.					

3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Nil	0

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
National	Bio-tech	3	3

International	Bio-tech	4	5
View File			

3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Physics	7
View File	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
Nil	Nil	Nil	2018	0	Nil	0
No file uploaded.						

3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	2018	0	0	Nil
No file uploaded.						

3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	38	150	0	0
Presented papers	26	81	0	0
Resource persons	0	9	0	0
View File				

3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Swachh Bharat Abhiyan	NCC	4	40
View File			

3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
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Nil	Nil	Nil	0
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
NCC	NCC	Swachh Bharat Abhiyan	4	40
View File				

3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
No collaborative venture	0	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
Nil	Nil	Nil	01/07/2017	30/06/2018	0
No file uploaded.					

3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Nil	30/06/2018	Nil	0
No file uploaded.			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1792000	1792000

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing

Laboratories	Existing
Seminar Halls	Existing
Seminar halls with ICT facilities	Existing
View File	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
SOUL	Fully	2.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	85808	21555132	492	127503	86300	21682635
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Nil	Nil	Nil	30/06/2018
No file uploaded.			

4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	159	5	17	2	0	1	22	0	0
Added	20	0	0	0	0	0	0	0	0
Total	179	5	17	2	0	1	22	0	0

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

3 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Nil	Nil

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities

1367000

1367000

425000

425000

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

The college has a well established mechanism and set procedures for maintaining and utilizing the mentioned facilities. A detailed delegation of duties is made through comprehensive system of committees headed by respective convenors. The committees function independently for their allotted work under the overall supervision of Principal. The classrooms the occupied throughout the daily study hours and the timetable is so spread that the maximum utilization of them is ensured. The computers and other lab facilities are used by all the enrolled students in the practical groups of 1520 students. The sports facilities are made available to students and the expert advice of the faculty members of the Dept. of Physical education is always with them. The college auditorium and other large class rooms are used very frequently to conduct cocurricular and extracurricular activities round the year. The students are motivated to make use of library and the library reading rooms are almost full round the day. Not only the facilities available with the college are utilized fully for catering the interests of students, but the college also has a well set mechanism to maintain and improve them. The college construction committee remains busy throughout the year in keeping college property in good stead. The principal is empowered to allow small repairs from college funds and accordingly such repairs are handled at college level. For major repairs and other such works which involve expenditure above one lac, the college writes to higher authorities and they magnanimously allow financial assistance for such works. Every year, the college gets grant for lab upgradation and purchase of library books. The college assesses time to time the need of the upgradation of ICT tools and makes efforts to get grants for such improvements. The college is presently in the process of addition of smart rooms and other facilities. All such works are done by a set procedure which involves the assessment of the need, the calculation of estimate cost, the approval of administrative sanction, the formation of committee of get quotations from open market, the comparing of rates of the quotation, the approval of financial sanction, the placement of order and the final payment after the work is completed. Thus, the college has a well defined policy's and procedure for maintaining, utilizing and upgrading the mentioned facilities.

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	BC Stiphend	216	388800
Financial Support from Other Sources			
a) National	Central Sector Scheme	353	3460000
b)International	Nil	0	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Language Lab	01/07/2017	280	Dept. of English GC Hisar
View File			

5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2017	Extension Lectures	180	180	0	0
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
0	0	0

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Different companies	120	42		0	0
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	645	Graduation	Arts/ Science/Commerce	0	Post Graduation/ B.Ed
No file uploaded.					

5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	28
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
State Inter College Hand Ball Championship	State	45
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ International	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2018	Gold	International	1	0	150822	Aasish
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The college does not have a formal student council during this time but it provides ample opportunities to students to work in tandem with teachers and other college functionaries. Students are involved in various academic, cocurricular and extra curricular activities. Seminars, group discussions, practicals and active class participation provide students a fair representation in teaching learning activities. The designated cells, such as NCC, NSS, Women cell, Legal Literacy cell and various subject societies function with students' support as they are involved in planning, arrangement, conduct and reporting of events organized by these cells. Moreover, the students are involved in college administrative works by giving them responsibilities of various official works through Earn While You Learn scheme. Under this scheme, they not only get the remuneration for the work done but also get an opportunity to know about administrative work of the college. Their suggestions for the benefits of students are incorporated in the college functioning. Moreover, through students' assembly in the beginning of the session and informal teacher taught deliberations, students' opinion about college functioning is obtained and later on channelized for the quality enhancement of college activities. The feedback mechanism, students' grievances cell and tutorial group meetings are other platform for providing students avenues where they can share their opinion about college activities.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

Yes

The College has registered Alumni Association and its registration no is 274, dated 25th June, 1990. Old students from different batches are associated with the association. The members of the association are closely linked with college functioning and make regular visits in the college throughout the year. They provide their vital suggestions on the college activities and their suggestions are helpful in quality enhancement in college functioning. The college begins its activity in 1950 and its students are placed in very reputed positions. Many of such students are closely associated with the Alumni Association. Moreover, the association also helps needy students financially so that they can continue with their studies without any hassels. The association is planning to extend its activities by contacting more alumni and associate them with the college functioning. Not only this, it is also planning to organize Alumni Meet and thinking in terms of making it a regular periodic feature. It

is also planning to make database of Govt. College Hisar alumni with their contact nos and addresses. Thus the college has an active Alumni Association creating its link with its historically rich heritage.

5.4.2 – No. of enrolled Alumni:

1478

5.4.3 – Alumni contribution during the year (in Rupees) :

0

5.4.4 – Meetings/activities organized by Alumni Association :

2

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The college runs its administration as well as its academic and other activities through decentralization and participative management. The college is headed by the Principal who works according to the rules of Higher Education Department of the Government of Haryana. The Principal functions as the first among equals and follows the decisions taken in either staff council meetings or the meetings of the teaching staff held time to time during the year. The staff council is a body of the 1213 senior most staff members. The Principal not only takes the advice of the council but also implements the decisions taken in its meetings. Important matters are discussed in the meetings of the whole staff and the majority voice prevails while taking decisions in such meetings. In this way the whole staff participates in the decisions taken for college functioning. Not only this, the college has a well planned and exhaustive mechanism of committees and cells which take care of different college activities. These committees and cells consist of a convener and some staff members and they effectively deal with the matters pertaining to their cells. The Principal performs only supervisory role and these committees work independently in their daily functioning. Students are also actively involved in the activities of cells pertaining the cocurricular extra curricular activities under to overall supervision of respective teacher incharge. Not only this, the nonteaching staff members also have their say in administrative matters and the Principal consults them regularly in these matters and decides accordingly. Overall, the college functions effectively with the joint efforts of faculty, nonteaching staff and students and follows the principles of decentralization and participative management.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	? Curriculum Development: The College follows the curriculum devised by the affiliating university. The college teachers who are on university Board of Studies advise the university changes in the syllabus wherever required in

	accordance with the recent societal requirements.
Teaching and Learning	? Teaching and Learning: An exhaustive coverage of syllabus, providing students background and current information related to curriculum topics, active class participation by students, regular feedback of students by asking questions and organizing students seminars and group discussions are the hallmarks of the teaching learning strategies of the college.
Examination and Evaluation	? Examination and Evaluation: The college examination schedule is decided by the affiliating university and the semester exams are held on time in NovDec (odd semester) and MayJune (even semester). The internal assessment process is transparent and the marks are assigned as per the set criteria. Students are informed about the internal assessment marks to maintain transparency and to provide to students feedback about their performance.
Research and Development	? Research and Development: The college teachers individually pursuing their research activities they are encouraged by the college for research by granting them duty leave for attending orientation/refresher courses, faculty development courses, seminars and conferences.
Library, ICT and Physical Infrastructure / Instrumentation	? Library, ICT and Physical Infrastructure / Instrumentation: The College is making constant efforts to get grants for infrastructure maintenance and development. The a proposal of addition of ten rooms for a separate PG block with modern audiovisual facilities has already been sent and the matter is in the stage of sanctioning of grants. The college is also planning to add two airconditioned reading roomscum resource centres in the college library. The college labs got lab up gradation grant from the HEC, Govt. of Haryana.
Human Resource Management	? Human Resource Management: The College is switching over to HRM and the data of all faculty members are centrally digitalized under MIS for handling issues like transfer, disbursement of salary, sanctioning of leaves and other official matters. The admission of students has already been made online and centrally handled by

	the Higher Education Department of the Govt. of Haryana for maintaining transparency and efficiency in the whole process.
Industry Interaction / Collaboration	? Industry Interaction / Collaboration: As such, the college cannot collaborate with industries as per govt. norms but it is maintaining links with other agencies by the mechanism of extension lectures, workshops and seminars organised by placement and other cells.
Admission of Students	? Admission of Students: The students' admission process is online and is handled centrally for all government colleges of Haryana by the Higher Education Department of Govt. of Haryana. The students are made to pay their fee digitally. The students are given process is giving broader choices of colleges and the transparency in the whole process is ensured through this system.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
Planning and Development	? Planning and Development: The controlling authority, Higher Education Department is gradually progressing towards the digitalization of the whole process. The funds and grants are sanctioned electronically. They are also disbursed and utilized by keeping an electronic trail.
Administration	? Administration: Through centralized MIS system maintained by the headquarter authority, i.e. the Higher Education Department, Govt. of Haryana, the service records of the teachers and nonteaching staff have already been digitalized made online for central processing of the service matters. On line Biometrics Attendance of the staff has been implemented for maintaining the regularity and punctuality of the staff.
Finance and Accounts	? Finance and Accounts: The College is progressively adopting egovernance modules in finance and accounts related matters. All matters related to the salary of its employees have already been digitalized. The pay bills are etransmitted to the treasury and passed again in electronic medium. No cash transaction is allowed and the payment is made in the bank account of the respective employees. The government

	grants are sanctioned and disbursed through emode.
Student Admission and Support	? Student Admission and Support: The students' admissions have been made online and the merit list for admissions can be seen through weblink. The fees of the students whose names figure in the merit list is deposited only through echallen. Moreover, the scholarship disbursement is also made through emode.
Examination	? Examination: The filling up of exam forms and the issuance of university roll no are through online mode. The students' roll no remains the same throughout the complete tenure of their study. The submission of internal assessment to the university is also done in online mode.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2018	Nil	Nil	Nil	0
No file uploaded.				

6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2017	RTI workshop	Department of Higher Education	24/10/2017	25/10/2017	50	0
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Refresher Course	1	01/07/2017	30/06/2018	21
Orientation Program	8	01/07/2017	30/06/2018	21

Short Term Prog/ /FDP	41	01/07/2017	30/06/2018	5
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
0	0	0	0

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
3	5	7

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance. • Internal Audit system: All documents related to financial transactions are checked by the college bursar before making payment of bills keeping in view the Govt. Rules and instructions. • External Audit System: College receives two types of grants/funds i.e. a) Govt. Grants from Higher Education Dept. Records checking and audit of these grants is conducted by auditors from the office of A.G. Haryana. b) Funds/ Fees receive from students: Audit of College funds is conducted by auditors of Director Local funds, Finance Dept, Govt. Of Haryana.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Govt. of Haryana	14718421	College Activities
View File		

6.4.3 – Total corpus fund generated

14718421

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic			Yes	IQAC
Administrative			Yes	Dept of Higher Education

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

No such formal association in existence

6.5.3 – Development programmes for support staff (at least three)

Festival Loan computer loan dress allowance

6.5.4 – Post Accreditation initiative(s) (mention at least three)

Efforts to upgrade physical infrastructure in the college Digitization of various services related to college functioning Efforts to make college building disable friendly

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2017	Meeting of IQAC	24/08/2017	24/08/2017	24/08/2017	12
2017	Meeting of IQAC	25/10/2017	25/10/2017	25/10/2017	12
2018	Meeting of IQAC	10/01/2018	10/01/2018	10/01/2018	12
2018	Meeting of IQAC	16/05/2018	16/05/2018	16/05/2018	12
2018	Submission of AQAR to NAAC	30/06/2018	30/06/2018	30/06/2018	1
2018	Feedback from stakeholders collected, analysed used for improvements.	16/05/2018	19/02/2018	16/05/2018	2500

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Essay writing competition was organised on topic i) Women empowerment ii) Status of women in Indian Society iii) Drug Addiction	19/09/2017	19/09/2017	43	20
Extension	25/09/2017	25/09/2017	70	30

Lecture was delivered by Dr Asha Saharan, Asso. Prof. in English on topic 'Gender, Cinema & Literature'				
Speech competition was held with collaboration of NSS on topic 'Rights of women'	04/10/2017	04/10/2017	31	20
Extension lecture was delivered by Ms. Divya Sheoran, Asstt. Prof. In English, CRM Jat College, Hisar on topic 'Women Rights'	19/02/2018	19/02/2018	100	28
Rally with collaboration of NSS on topic 'Beti Bacho, Beti Padhao' was flagged by worthy Principal P.S. Rohilla	24/02/2018	24/02/2018	273	100
Celebration of Woman's day	08/03/2018	08/03/2018	198	50

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources

1. Regular EVS classes for Ist year UG students by college teachers to create environmental awareness.
2. College is planning to change all bulbs with CFL for saving energy.
3. College has adapted good practices for optimum use of water to save it.
4. College has the facility of turning biodegradable waste into compost.

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Physical facilities	Yes	0
Provision for lift	No	0
Ramp/Rails	No	0
Braille Software/facilities	No	0
Rest Rooms	Yes	0

Scribes for examination	Yes	0
Special skill development for differently abled students	No	0

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	0	30/06/2018	365	Central Location	1	6100
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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Nil	30/06/2018	Nil

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Essay writing competition was organized on topic i) Women empowerment ii) Status of women in Indian Society iii) Drug Addiction	19/09/2017	19/09/2017	63
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

Proper up keep of trees and college greeny Saving of electricity by change of CFL Addition of trees and plants as the part EVS practical and during plantation drive by NCC NSS Carbon neutralization by small forest area in the college land The fallen leaves are not burnt but used for making vermicompost.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

I. Participatory management: The college has a good tradition of participatory management. The college works are divided in different college committees consisting of members of teaching staff. A committee independently takes the responsibility to complete the work in consultation of the Principal. This helps in the smooth conduct of college works and provides a sense of responsibility in the staff members. Where possible, the participation of students is also ensured. II. Environment education and basic computer awareness as a part of regular teaching learning activities: The college provides awareness about environment related issues to students through regular classes. The practical work includes plantation and taking care of college greeny. This helps students to learn about the importance of environment protection in their life. The college conducts a compulsory certificate course

in computer awareness and it is helpful to students in learning the basis of computers and in knowing the relevance of computer literacy in daytoday life.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Government college, Hisar, a premier higher education institute is working with an aim to provide easy access of quality education to rural and semiurban students of Haryana. Since its inception in 1950, the college has constantly been enabling its students in learning in academics and other cocurricular and extracurricular activities not only to become successful in their career but also to develop their personality as good human beings. The college is always striving for the overall development of students so that they will be asset for the society. The college aims at providing profound learning in the chosen subjects, current information about the syllabus related issues, opportunities to develop critical thinking, enhanced analytical skills, grounding in ethics and values, health consciousness and spirit of self discipline. The deep social sensitivity and humanistic orientation guide the teaching imparted in the institution. The teacher works as a mentor for the students.

Provide the weblink of the institution

8.Future Plans of Actions for Next Academic Year

The IQAC of the college is working in close association with the college administration, faculty and non-teaching staff to achieve new qualitative benchmarks in college functioning. On the basis of the feedback from students, teachers, parents, alumni and other stakeholders and continuous observation on the part of IQAC, the below given suggestions are hereby put forward for improving college infrastructure and other activities related to teaching learning environment and co-curricular and extra-curricular fields:- ? The college should continue with good traditions of the institution in teaching-learning, co-curricular and extracurricular activities and extension and research initiatives. ? The college should optimize the use of college resources and infrastructural facilities and manage its internal affairs efficiently. ? The college should make efforts to expedite the construction of a separate PG block of ten rooms for providing better teaching environment to senior students. ? The college should maintain strict discipline in the campus and restrict the entry of any outsider in the premises. ? The compulsory wearing of ribbon I-card by students faculty should be ensured. ? The college should strive to make more class rooms as smart class rooms with modern audio-visual facilities. ? The college should make efforts to keep CCTV system in good conditions for 24x7 surveillance and security in the campus. ? More standard books should be added in accordance with the requirements of the students and teachers. ? The work on mathematics lab should be geared up to make it functional in the coming session. ? The college should arrange for grants and necessary official sanction from the higher authorities for a multipurpose shed on the area where college functions are held for organizational convenience and saving college money. ? The college should make efforts to equip girls common room with modern facility for the benefits of girls students. ? The college should expedite the process of getting grant of Rs. 1.39 crore for revamping and repair of college building and physical infrastructure upgradation. ? Once the grant is received, the college will contact the concerned authorities to get the work done urgently. ? The botanical

garden of the college should be expanded and made more useful. ? The college should coordinate with the alumni association to conduct a Mega Alumni Meet in the college to involve more alumni with the college activities. ? The college should ask for grants and administrative sanction for open gym for the students. ? The college should work with the affiliating university to introduce and channelize CBCS system in B.Sc. courses. ? It would be good if more Hon's courses will be run in the college to provide students better education. ? The college should maintain cleanliness and hygienic conditions in the class rooms college campus. ? The college should work for getting grants for ramps to provide access to disabled students so that the persons with disability should get access to class rooms and labs. ? The college should evenly distribute the electricity load.